

EXETER COLLEGE LIBRARY



LIBRARY GUIDE 2022/23

Welcome to Exeter College Library, your library at the heart of the college.

Due to extensive renovation works being carried out in 2022 and 2023, the College Library building in the Fellows' Garden at Turl Street is closed for the 2022-2023 academic year. Instead, there is a temporary library of around 6,000 books in the Saskatchewan Room (in staircase nine). There is no reader space in the temporary library, but a marquee has been set up on the Front Quad to provide a place for reading and studying.

Using the library

The library is only for members of Exeter College. Please do not bring friends from other colleges into the marquee as seating is limited.

Opening hours

The library is open 24 hours a day, seven days a week, except for a closed period over the Christmas vacation and during the College Ball. Come in by tapping your University card at the door.

Finding books in the library

We are in the process of changing the classification scheme in the library, from Bliss to a more modern system called Library of Congress. This means that the books you need might be located in two separate areas, though given the size of the temporary library these are unlikely to be far away from each other! The collection is arranged on the shelves by subject as follows:

Bliss Classification

A - Philosophy and Mathematics	B - Physics and Engineering
C - Chemistry	D - Geology
E - Biology and Biochemistry	F - Botany
G - Zoology	H - Medicine
I - Psychology	J - Education
K - Sociology and Anthropology	L - General History
M - European History	N - American History
O - African and Asian History	P - Theology
Q - Sociology	R - Politics
S - Law	T - Economics
U - Agriculture	V - Fine Art and Music
W - Linguistics	X - Languages
Y - English	Z - Oxford and Bibliography

Library of Congress Classification

A – Dictionaries, Thesauruses etc.	B – Philosophy, Religion
C – Genealogy, Biography	D – History (excl. America)
E – North American History	F – Latin American History
G - Geography	H – Social Sciences
J – Political Science	K - Law
L - Education	M - Music
N – Fine Arts	P – Language & Literature
Q - Science	R - Medicine
S – Agriculture	T - Technology
U – Military Science	V – Naval Science
Z – Bibliography, Censorship	

All of the books are found via the University-wide library catalogue SOLO (Search Oxford's Libraries Online)

<http://solo.bodleian.ox.ac.uk/>

Log in to SOLO with your Single Sign On to find the books you need and to use all of the many e-books and journals and online databases provided by the university.

Borrowing books

All of the books in the temporary library are available to borrow, including the books on the New Books display.

Readers can have up to 20 items on loan at any one time.

The loan period for undergraduates is 2 weeks, with the option of renewing up to 5 times if another reader does not require the book. Readers can renew online by using the My SOLO option on SOLO after logging on with the Single Sign On.

Graduates may borrow for a whole term.

Undergraduates and graduates can borrow books for the whole vacation period.

Readers issue and return books themselves using the automated self-issue/return machine near the library entrance.

Returning books

All items must be returned by the due date. Fines for late returns are 20p per book per day for undergraduates. Fines and costs of replacement of lost, damaged or defaced books will be charged to the battels of the person responsible.

Support for readers with disabilities

Library staff are here to help all readers get the best experience of using the Library. Steph, the Assistant Librarian, is the main liaison contact to arrange support. Services offered include, but are not limited to: extended loan periods; provision of scans and delivery of books to elsewhere within college. To discuss your individual needs please contact Steph (stephanie.wales@exeter.ox.ac.uk)

Photocopier and printer

There is no printer or photocopier in the temporary library but various other printers are available on the Turl Street site, including in the Balsdon Computing Room (staircase nine), the JCR (undergrads only) and the MCR (graduates only). You can send printing to the machines remotely. Pay for copies with your University Card. More information about printing and IT can be found here:

<https://www.exeter.ox.ac.uk/students/computing-and-it/#pps>

Rare books

There is also a closed collection of rare books and manuscripts kept at Cohen Quad, in the Special Collections Library, and students can consult these by arrangement with the College Librarian.

Suggesting books for purchase

The library aims to have a full range of material to support your studies. If the book you need is not in the library, you can ask the librarian to purchase it, or to purchase more copies of popular titles.

Book suggestion forms are available on the library website, or you can email the library directly at library@exeter.ox.ac.uk

Other libraries in Oxford

Libraries will play a big part during your time at Oxford, whether providing access to online articles on your reading list or helping you find that elusive book. As well as the college library, you can use the Bodleian Libraries. This is the library service supporting the University and can help you get the most out of your course. Find out how the Bodleian libraries can help you by visiting the [Getting Started webpage](#) where you can watch a brief welcome video and register to attend short webinar hosted by friendly library staff.

Contact us

If you need any help at all with finding books or information, using SOLO, or using the library, please contact the library staff. We are always happy to help you.

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Email library@exeter.ox.ac.uk

Website <http://www.exeter.ox.ac.uk/college/library/>

College Librarian: Joanna Bowring joanna.bowring@exeter.ox.ac.uk tel. 01865 279622

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