Download your free copy of

While members of the University, all students are entitled to a **free copy** of Office 365 for use on up to 5 personally-owned PCs and Macs, plus 5 mobiles or tablets.

1. To install your copy, first visit **https://portal.office.com** and enter your SSO username followed by @OX.AC.UK (e.g. exet1234@OX.AC.UK)

2. Enter your normal SSO username and password and click 'Login'

3. Click the 'Install Office apps' link on the right of the screen and select 'Office 2016'

4. Run the installation file and Office will install. You will be prompted to sign in again with your SSO after the installation

For help with downloading and installing Office 365, please contact the Computing Department at **it-servicedesk@exeter.ox.ac.uk**